



March 15, 2013

Re: Request for Price Quotation (RPQ) No. 20120162
Drainage Improvement Project for Multiple Sites

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed on Page 3 and 4 of this letter, please complete and return the attached Verification of Availability to bid **by Tuesday, March 19, 2013, at 1:00 P.M.** **It is asked that Pages 2 and 4 are returned completed in their entirety. Failure to complete Pages 2 and 4 will result in this Verification of Availability to Bid Letter not being considered.**

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to kellyd@miamidade.gov.** If you have any questions, please contact me at (305) 375-3136.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe
Department of Regulatory and Economic Resources (RER)
Small Business Development (SBD) Division

Please access the new Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>

VERIFICATION OF AVAILABILITY TO BID

DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES (RER)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: **Drainage Improvement Project for Multiple Sites**

PROJECT NUMBER: **Project No. 20120162**

Estimated Contract Amount: **\$410,532**

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS

CITY

ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

SCOPE OF WORK

Work under this contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to construct the work in accordance with the Contract Documents.

Work includes but is not limited to the construction and installation of drainage structures, French drains, miscellaneous drainage improvements, grading, sodding, and miscellaneous roadway restoration including construction of concrete curbs and gutters and sidewalks where needed in accordance with the construction plans and specifications provided.

The work under pavement markings and signage (Thermoplastic traffic stripes and Markings) consists of placing traffic stripes and markings using a material of the type that is extruded onto the pavement surface in a molten state by mechanical means, with surface application of glass spheres. Upon cooling to normal pavement temperature these materials shall produce an adherent reflectorized pavement marking of specified thickness and width and be capable of resisting deformation by traffic.

REQUIRED CONTRACTOR’S CERTIFICATION:

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and the Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:

Certificate of Competency from the County’s Construction Trades Qualifying Board as a General Engineering Contractor or as a Specialty Engineering Contractor, commensurate to the requirements of the scope of work, in one or more engineering crafts to include paving engineering contractor. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering Specialty for which certified;

Or,

Certification, as a general contractor, or as a underground utility and excavation contractor, provided by the State of Florida Construction Industry Licensing Board, pursuant to the provisions of Section 489.115 of the Florida Statutes (F.S.).

Additional Information – Permits, Licenses, Certifications, and General Regulations

Permits that are issued by the Public Works Department, Miami-Dade County for construction within the public right-of-way, as well as additional permits, which may be required by other municipalities or agencies, including those required for tree removal, **will be the responsibility of the Contractor.**

County Road Construction Projects – NO PERMITS issued to sub-contractors, except work related to Traffic Signalization, School Flashing Signals, Internally Illuminated Street Name Sign (IISNS), Street Lighting, and Traffic Signal Loops which will require a separate permit issued to an Electrical Contractor to perform such work.

Name of Completed Projects with Scope Similar to This Project’s Scope of Work (Include Project Number & Agency Name)	Value of Project	Project Completion Date	Anticipated Awards

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE